BY-LAWS
Transportation Services
Gameday RV Advisory Committee

Article I – Name
This committee shall be known as The Transportation Services Gameday RV Advisory Committee (the Advisory Committee).

Article II – Mission
The Advisory Committee’s mission is to address the issues impacting Transportation Services RV game day lots and their permit holders.

Article III – Purpose
The Advisory Committee functions in an advisory only capacity to Transportation Services. The Advisory Committee makes recommendations regarding policy and issues affecting Transportation Services’ RV game day lots and the permit holders who use them. It has no legislative, administrative or enforcement authority.

The Advisory Committee assists with:

1. Promoting communication between Transportation Services and RV permit holders to ensure information dispersal in advance of policy or other changes.
2. Engaging RV permit holders and bringing their interests and feedback before Transportation Services.
3. Exploring and examining possible solutions to issues.
4. Evaluating RV rules to ensure the continued family experience and enjoyment of all permit holders.
5. Providing collaborative advice and input to Transportation Services.

Article IV – Committee Membership
The Advisory Committee will consist of at least one (1) and no more than three (3) members from each Transportation Services RV lot. The Advisory Committee will consist of no fewer than six (6) and no more than eighteen (18) total members. Members of the Advisory Committee shall receive no compensation for their services.

A) Eligibility. Committee members will be season permit holders of the lot they represent:
   i. All committee members shall be self-nominated and chosen by random drawing.
   ii. The self-nomination period will be approximately one (1) month beginning after the last home football game with a drawing of nominees by lot occurring in January each year.

B) Terms. Committee members will serve for designated periods of time:
   i. To keep continuity after the initiation of the committee, founding members will serve 1, 2 or 3 year terms, determined by general agreement between the representatives from each lot or by drawing a representative from each lot to roll off the committee at the end of the first and second years. This will set up the process where one (1) representative from each lot rolls off the committee each year.
Committee members will serve three-year terms with one-third of the Committee membership rotating off every year. Committee members may not be selected to successive terms unless there is no other interest in the position. Committee members who move from one RV lot to another may nominates themselves for the next available term in their new RV lot. Any Committee Member may be asked to resign from the board at any time, for any reason, by a majority vote of the members of the Committee.

C) Duties. Committee members are expected to attend and participate in regularly scheduled committee meetings and additional committee meetings as needed. Transportation Services should be informed in advance of any anticipated absences. Committee members will have the ability to attend meetings through teleconferencing. Each member is expected to study the issues or problems which come before the advisory board in order to contribute to their resolution. Committee members will assist in disseminating information to the RV season permit holders they represent.

D) Vacancies. Any member may resign from the Advisory Committee by giving written notice to Transportation Services. The resignation will be effective immediately upon receipt of such notice or, in the case of advance notice, a future date agreed upon by the member and Transportation Services. Where a vacancy in a Committee position occurs before the member’s term expires, the vacancy shall remain open until the next self-nomination period. The new Committee member shall serve the remainder of the vacated term. Committee members who move outside the RV lot they represent have the option to finish out the year, but not their term.

Article V – Organization

The Advisory Committee shall meet at least two (2) times per year. These meetings are scheduled immediately following the football season and prior to RV permit renewals opening. A third meeting will be held as an open forum during football season inviting all season permit holders to participate. Special meetings may be called by Transportation Services as deemed necessary.

1) Agenda items may be submitted to Transportation Services for consideration by any RV season permit holder at least two (2) weeks before a scheduled committee meeting.
2) Transportation Services will develop an agenda for each meeting.
3) Meeting sessions will be limited to no more than four (4) hours.
4) Discussion to obtain consensus will be the prevailing procedure used at meetings.
5) Parliamentary procedure will be used when a decision is to be recorded and transmitted as a recommendation.
6) Any motions/decisions requiring a vote will be based on the members present.
7) Meeting minutes will be recorded for each meeting by Transportation Services. They will be distributed to each member and posted on the Transportation Services Website at http://transport.tamu.edu/About/rvac.aspx.

Article VI – PROCEDURES ON ISSUES FOR CONSIDERATION

In the furtherance of its mission, the Advisory Committee supports open communications and encourages RV permit holders to communicate issues and/or suggestions to any Advisory Committee member or Transportation Services. Communications with the Advisory Committee, either to the Committee as a whole or to any individual member, can be done by electronic mail or written communications. All issues submitted will be acknowledged and evaluated.
Article VII – Amendments

An Amendment to the By-laws can be proposed in writing by any Committee member to Transportation Services. Proposed Amendments to the By-laws shall be delivered to each Committee member at least two (2) weeks prior to a regular Committee meeting. The Proposed Amendment will be discussed and edits incorporated. It will then be presented for a vote at the next regularly scheduled meeting. The Amendment shall be adopted if it receives a 2/3 vote. Voting by proxy is not allowed.

Effective June 9, 2014