

# Transportation Services Advisory Committee

TEXAS A&M UNIVERSITY

## MINUTES OF MEETING

April 25, 2008

**ATTENDEES:** Hunter Bollman  
Cheryl Hanks  
Ann Wallingford  
Lallah Howard  
Dr. Mike Messina  
Leah Flores  
Dr. Alan Love  
Ruth Mullins  
Dr. Dave Parrott  
Rich Pontious  
Robert Pottberg  
Rod Weis

**ABSENT:** Sheila Amos  
Mike Caruso  
Dr. Angie Hill Price  
Dr. Howard Kaplan  
Beth McNeill  
Dr. Joe Newton

**GUESTS:** Dr. Russell Cross  
Doug Williams  
June Broughton  
Debbie Hoffmann  
Kenny Kimball  
Rose Berryhill

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### 1.0 Welcome and Introductions

- 1.1 Mr. Weis called the meeting to order
- 1.2 Welcome to guest, Dr. H. Russell Cross and introduction of members
- 1.3 Ruth Mullins announced that Rod Weis was selected for the most deserving employee who goes above and beyond to help graduate students
- 1.4 Requested for members to review the draft minutes and a motion to approve the March 19, 2008 minutes
  - 1.4.1 Cheryl Hanks had a change in 2.3.2 "Cheryl Hanks stated that she does not agree with the prices; but looking at option A, what does it give me access to"
  - 1.4.2 Hunter Bollman made a motion to approved minutes as written
  - 1.4.3 Dr. Love 2<sup>nd</sup> the motion
  - 1.4.4 No objections to the minutes; all approved

### 2.0 Business

#### 2.1 University Business Permits

- 2.1.1 Three things we are trying to address:
  - 2.1.1.1 Solving the visitor parking issues; Availability of university business parking – suggest still require business permits to park above the gates in UCG and NSG – still allow access to lot 7
  - 2.1.1.2 Customers staying all day long in prime university business spaces – suggest limiting on-street UB spaces to 2 hours
  - 2.1.1.3 The number of business permits displayed in lots 54 and 55 – suggest that a future agenda item may help to make more room in

lots 54 and 55 – consider moving university vehicles from prime lots

2.1.1.3.1 Leave one permit type but increase the permit price

2.1.2 Leah Flores suggested that service and loading spaces are not available to business permits but rather only available to service providers

2.1.2.1 Rod stated that service spaces are a real need and should be a future discussion agenda item

2.1.3 Rich suggested changing the application process to help ensure real need and not just desire

2.1.4 Lallah stated that the abuse of UB also comes from departments that allow students to use them to go to class

2.1.5 Rod suggested that TS type up the proposal; send to committee members allowing member not present to review proposal, then approve.

2.1.5.1 Ruth suggests adding the reasons to the proposal – explanation

2.1.6 Cheryl asked that we include the price for the campus permit in the document

2.1.7 Ruth suggested to take an average percent of all the permit price increases and apply it to the business permits; Rich suggests \$35 - \$40 fee

2.1.8 Robert Pottberg suggested \$35.00

2.1.9 Lallah suggested to raise it to the \$35.00

## **2.2 Future Meeting Dates**

2.2.1 Conflict in July with Fire School; July 16<sup>th</sup> will be the date

## **2.3 Bike Sub-Committee**

2.3.1 Rod stated that the 1<sup>st</sup> Bike Sub-Committee met on Wednesday, April 23.

Committee members reviewed the previous recommendations and goals, this was work was really great and they will build from these proposals

2.3.1.1 Will need administration support from the university for the next levels

2.3.1.2 Will take a very serious look at registering bikes

2.3.1.2.1 Registrations will aid in returning bikes when stolen; information will be in a nationwide data base

2.3.1.2.2 It will also help when bikes are parked in an illegal area like ramps, entrances or HC areas; ability to notify owners

2.3.1.3 All committee recommendations will move through the system for approval

2.3.1.4 Funding of the program is likely going to be the most difficult issue

2.3.1.5 This is a huge campus with bike issues

2.3.1.6 Committee member asked about the surplus bikes; could the income from their sales be used for funding.

2.3.1.6.1 All revenues from surplus bikes goes to property surplus operations

2.3.1.7 Rod stated that the subcommittee would need to set fines/fees that would include disposal fee, if your bike is left at the end of the semester

2.3.1.7.1 One of the committee members stated that even the cost of fuel is rising for bike removal

2.3.1.7.2 The committee should prepare a proposed budget

2.3.1.8 I have heard lots of positive comments about the bike sub-committee

3.0 Meeting adjourned

Other Topic(s):
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**Tasks to be completed;**

1. University Business Permits Proposal

**Future Discussion Items:**

1. Parking for University Vehicles
2. Visitor Validation Process
3. Vehicles parking and driving on sidewalks
4. Service Spaces

Next TSAC Meeting, May 22<sup>nd</sup>, at 11:30 a.m., MSC, Room 206